

Minutes

Regular Monthly Meeting

01/30/2025

Troy Sale Barn

50 Ballard St.

3:30 PM

Elected Attendance: David Blair, Jason Hodlofski, John Davis, John Raub, Steve Lambert, Timothy Bruce, Mike Powers (Mayor)

Borough Officials: Daniel Close, Tina Randall

- Minutes December 26, 2025 – Motion by Councilman Lambert to approve seconded by Councilman Raub passed by unanimous voice vote.
- Paid Bills Approval – (attached) – Motion by Councilman Bruce seconded by Councilman Blair passed by unanimous voice vote.
- **Water-Main Breaks**
Borough employees have repaired 3 water main breaks during the recent cold snap. 2, in the Heights along Courtney Drive and Valley View and 1 on the east end of East Main Street. The East Main Street section of 6" line has had several repairs over the past 3-4 years and has caused several water boil advisories and service disruptions for the residents there. I would ask Council to consider authorizing the development of bid specifications to replace that section of line in the 2025 construction season. Councilman Davis suggested expanding the project to possibly include Courtney and Valley View. Councilman Raub made a motion to put together bid specifications, the motion was seconded by Councilman Davis and passed by unanimous voice vote.
- **Back-Flow Valve Policy (Multi-Tenant)**
The policy (attached)for back-flow prevention valves for multi-tenant structures has been prepared for adoption. The policy establishes that each multi-tenant structure, be required to have back-flow prevention on any lines, extending from the structure to the distribution main, rather than on each individual unit. This reduces the cost while still protecting the public water supply. Multi-tenant structures providing residential occupancies only, can install the low hazard ASSE 1015 double check assembly valve. Multi-tenant structures offering other than residential only unites, will be required to install the high hazard ASSE 1013 reduced pressure zone assembly valve.
Councilman Davis made a motion to adopt the policy. The motion was seconded by Councilman Blair and passed by unanimous voice vote.
- **Treatment Plant Expansion (ICF Walls)** insulated concrete forms
The waste water treatment plant expansion project is currently under construction. The project includes, installation of the new grit pump and piping, along with a conveyor screw and receptacle. The screw and receptacle will be housed in a pole-barn type structure to protect the equipment from the elements. The walls of the structure were originally designed to be constructed of metal panel siding. During the initial design phase, it was determined that due to the anticipated frequency of grit removal,

the structure would not need to be heated. During the pre-construction meeting, it was discussed that heat may be added later. With this in mind, it was decided to use ICF walls due to its thermal efficiency. The contractor agreed to absorb the additional cost of materials due to savings in labor, with the Borough paying for the revisions to the construction drawings. Foor & Associates quoted \$2,200 to complete the revisions. The project was bid at \$ 219,960.00. The Troy Borough Municipal Authority agreed to finance the project, and at its last meeting, asked that the Borough and the MA work out an agreement as to the terms of the loan, and ask the Borough Solicitor to formalize the terms. Councilman Blair made a motion to accept the quote to update the construction drawings. The motion was seconded by Councilman Davis and passed by unanimous voice vote.

- **Troy Sale Barn Retaining Wall**

The Municipal Authority also voted at its last meeting to fund Engineering services for retaining wall design at the Sale Barn. The wall between the Sale Barn and the Presbyterian Church is pushing forward toward the Barn and needs to be reinforced, supported or possibly replaced to prevent damage to the Sale Barn. A task order has been developed with Larson Design Group (LDG) to complete the scope of work necessary in preparation for that work. The task order (attached), is established at the hourly rate of LDG and is a Not To Exceed \$ 11,000.

- **Chamber Room Tax Grant**

Correspondence from the Chamber of Commerce thanking the Borough for the support given in the application for the 2024 Room Grant Tax. Letter Attached)

- **dotGrants On-Line Reporting (Resolution)**

Assistant Manager Tina Randall asked Council to approve a Resolution (attached), allowing the Borough to use the DOT on-line reporting system. This will streamline annual reporting to DOT and open the door for future grant research. Councilman Raub made a motion to approve the resolution. The motion was seconded by Councilman Blair and passed by unanimous voice vote.

- **Sale Barn Meeting Schedule**

The Sale Barn meeting dates given to Council for 2025 remain on the last Thursday of the month @3:30 PM except for November that will be on the third Thursday due to Thanksgiving and December that will be on the third Thursday due to Christmas. The time for November and December remain at 3:30.

- **Salt Contract**

Tina Randall also informed Council of road salt delivery interruptions with American Rock Salt Co. and noted that it may be necessary to purchase salt outside of the COSTARS contract.

- **Missing Signs**

On January 22nd the Borough received notice from the Traffic Control Specialist with the Department of Transportation that there are currently missing 25 mph speed limit signs on State Route 6 coming into the Borough in the area of Martha Lloyd Community Services. Dot Publication 212 states that Municipalities are responsible for the purchase, installation and maintenance of speed limit signing for speed limits of 35 miles per hour or less. The Borough has also received from Penn-Dot the specifications for the signs and posts and specific locations for the erection of the signs. All the

necessary materials have been ordered and will be installed upon receipt. After installation the certification of corrective action will be signed and forwarded to Penn-dot.

- **Collection System Obstruction (Canton St.)**

A blocked sewer line on Canton Street caused effluent to flow out of the collection system. Within 5 days following such an event the system must provide DEP with a letter describing what happened to cause the release, what was done to stop the release and what will be done to further prevent another release. Tina Randall prepared the letter The 5-day letter and is attached

- **VFD Quote for WWTP**

We are pulling the quote for the variable frequency drive that operates the waste and return pump at the WWTP. Recent electronic upgrades have resolved the issue at this time.

- **Bridge Grant Funding YTD**

Total grant funding received and expended for the S Railroad Bridge and the Redington Bridge is \$413,188.72. Spreadsheet attached.

Respectfully Submitted

Daniel J. Close
Manager/CAO

TROY BOROUGH
Bank Account Register

GENERAL FUND CHECKING

December 26, 2024 - January 27, 2025

Date	Reference	Payee ID	Description	Checks/ Payments
			Beginning Balance	
12/30/24	24029	BCTC	BRADFORD COUNTY TAX COLLECTION	35.00
12/30/24	24030	WDI	WATSON DIESEL, INC.	355.35
12/30/24	24031	SBI	SNYDER BROTHERS INC.	359.03
12/30/24	24032	TTE	TROY TIRE & EQUIPMENT CO., INC.	7.00
12/30/24	24033	VER	VERIZON WIRELESS	169.45
12/30/24	24034	GPU	PENELEC	1,188.86
12/30/24	24035	QUI	QUILL CORPORATION	172.50
12/30/24	24036	CCARD	CARDMEMBER SERVICES	19.08
12/30/24	24037	DAI	THE DAILY REVIEW	243.90
12/30/24	24038	UNIV	UNIVAR USA INC	1,854.20
12/30/24	24039	DWP	DON WHITE PAYROLL SERVICES	7,237.18
12/30/24	24040	HOO	HOOVER HARDWARE	640.14
01/07/25	24041	DANDY	DANDY MINI MARTS, INC.	261.71
01/07/25	24042	NAPA	NAPA AUTO PARTS OF WYSOX	29.98
01/07/25	24043	SOE	SWIFT OFFICE EQUIPMENT, INC.	50.00
01/07/25	24044	SCT	SCT COMPUTERS	419.80
01/07/25	24045	AND	S. ANDRULONIS ENTERPRISES, LLC	473.46
01/07/25	24046	SGS	SOLID GROUND SERVICES, INC.	8,766.43
01/07/25	24047	DWP	DON WHITE PAYROLL SERVICES	7,344.13
01/07/25	24048	OSC	OSCOLUWA ENGINE & HOSE CO., INC.	4,779.25
01/07/25	24049	UNI	UNIFIRST CORPORATION	164.62
01/07/25	24050	FAIR	PACE ANALYTICAL SERVICES, LLC	542.50
01/07/25	24051	CIT	C & N BANK TRUST DEPT	225.89
01/07/25	24052	CIT	C & N BANK TRUST-POLICE PENSION	5,821.72
01/07/25	24053	GPU	PENELEC	4,634.51
01/07/25	24054	GPU	PENELEC	4,766.78
01/07/25	24055	GPU	PENELEC	68.37
01/07/25	24056	GPU	PENELEC	363.05
01/07/25	24057	GPU	PENELEC	27.89
01/07/25	24058	GPU	PENELEC	65.96
01/07/25	24059	GPU	PENELEC	213.80
01/13/25	24060	SCT	SCT COMPUTERS	419.80
01/13/25	24061	FAIR	PACE ANALYTICAL SERVICES, LLC	617.30
01/13/25	24062	BEN	PENNSYLVANIA MUNIC. HEALTH INS. COOP	8,961.83
01/13/25	24063	YCG	YCG, INC	450.00
01/13/25	24064	EMP	EMPIRE ACCESS	39.38
01/13/25	24065	EMP	EMPIRE ACCESS	79.38
01/13/25	24066	GPU	PENELEC	3,668.70
01/13/25	24067	UGI	UGI UTILITIES, INC	309.35
01/13/25	24068	QUI	QUILL CORPORATION	132.98
01/13/25	24069	UNI	UNIFIRST CORPORATION	54.52
01/13/25	24070	BLU	USA BLUE BOOK	364.28
01/13/25	24071	ASSO	ASSOCIATION OF MAYORS OF BOROS OF	60.00
01/13/25	24072	DWP	DON WHITE PAYROLL SERVICES	7,079.81

TROY BOROUGH
Bank Account Register

GENERAL FUND CHECKING

December 26, 2024 - January 27, 2025

Date	Reference	Payee ID	Description	Checks/ Payments
01/15/25	24073	BORTEK	BORTEK INDUSTRIES, INC	7,489.36
01/15/25	24074	FRO	FRONTIER COMMUNICATIONS	166.88
01/15/25	24075	UNI	UNIFIRST CORPORATION	56.02
01/15/25	24076	PADEP	PA DEPT OF ENVIRONMENTAL	60.00
01/17/25	24077	DAI	THE DAILY REVIEW	41.26
01/17/25	24078	STIF	STIFFLER, MCGRAW & ASSOCIATES, INC.	2,249.23
01/17/25	24079	STIF	STIFFLER, MCGRAW & ASSOCIATES, INC.	1,600.71
01/17/25	24080	DWP	DON WHITE PAYROLL SERVICES	7,430.89
01/17/25	24081	ONEAM	AMERICAN UNITED LIFE INS. CO.	256.24
01/23/25	24082	SEL	SELECTIVE INSURANCE	5,167.00
01/23/25	24083	LAR	LARSON DESIGN GROUP, INC.	960.00
01/23/25	24084	LAR	LARSON DESIGN GROUP, INC.	3,840.00
01/23/25	24085	NTS	NORTHERN TIER SOLID WASTE	118.00
01/23/25	24086	UNI	UNIFIRST CORPORATION	54.52
01/23/25	24087	SCT	SCT COMPUTERS	32.50
01/23/25	24088	FAIR	PACE ANALYTICAL SERVICES, LLC	1,378.30
01/23/25	24089	DWP	DON WHITE PAYROLL SERVICES	9,418.35
01/27/25	24090	UGI	UGI UTILITIES, INC	166.79
01/27/25	24091	UGI	UGI UTILITIES, INC	55.00
01/27/25	24092	FAIR	PACE ANALYTICAL SERVICES, LLC	518.50
01/27/25	24093	BLU	USA BLUE BOOK	690.37
01/27/25	24094	ABMA	ABMA MECHANICAL LLC	217.30
01/27/25	24095	BLYH	BLY HAULING LLC	1,207.50
01/27/25	24096	BLY	BLY FARM SEWER MAINTENANCE	235.00
01/27/25	24097	PSD	POINT SPRING CO.	57.12
01/27/25	24098	CCARD	CARDMEMBER SERVICES	968.08
01/27/25	24099	SHE	SHEESLEY'S SEWER SERVICE INC.	916.00
01/27/25	24100	HOO	HOOVER HARDWARE	657.77
01/27/25	24101	CNWM	C&N	462.50
01/27/25	24102	VER	VERIZON WIRELESS	169.47
01/27/25	24103	HEA	HOME CLEAN HOME	150.00
Totals				120,329.53

Transaction count = 96

TROY BOROUGH
Bank Account Register

HIGHWAY AID CHECKING

December 26, 2024 - January 27, 2025

Date	Reference	Payee ID	Description	Checks/ Payments
			Beginning Balance	
12/30/24	1245	ARS	AMERICAN ROCK SALT COMPANY LLC	3,510.21
			Totals	3,510.21

Transaction count = 2

Backflow Prevention Multi-Tenant Structure -

The laws, rules and regulations of Pennsylvania require a public water provider to enforce a comprehensive and compliant cross-connection control and backflow prevention program. Troy Borough has partnered with National Water Specialties (NAWSC), a leader in the cross-connection control administration profession, to manage and oversee our program. The professionals at NAWSC have over thirty years' experience in the backflow administration area and are committed to protecting the Borough's water supply from dangerous contaminants and pollutants.

Troy Borough has several multi-tenant structures with units metered separately. The Borough recognizes that it can be very costly to install backflow prevention valves at each unit. Troy Borough's intent is to protect the public water supply. Therefore, Troy Borough's policy regarding multi-tenant units is as follows:

1. At a minimum, multi-tenant structures offering residential units only, shall have a Low-Hazard ((ASSE 1015) Double Check Assembly ("DC") Valve installed. After installation the valve shall be inspected by a certified inspector, and at relocation, or repair and annually thereafter. This is applicable to any service line or lines extending from the structure directly to the Borough's water main.
2. At a minimum, multi-tenant structures offering other than residential only units (i.e.: business, commercial, industrial) occupancies shall install a High-Hazard (ASSE 1013) Reduced Pressure Zone Assembly ("RP") Valve. After installation the valve shall be inspected by a certified inspector and at relocation, or repair and annually thereafter. This is applicable to any service line or lines extending from the structure directly to the Borough's water main.

You may visit www.nawsc.net to find a list of certified testers and installers. Sometimes the certified installer may require a different backflow assembly after their review of the plumbing system and level of hazard(s) at the location. If you have any other questions, please contact the National Water Specialties Company (NAWSC) office between 8:00 am and 4:30 pm, Monday – Friday at 844-605-5213 or email them at ccc@pawsc.com. Their trained administrators will be happy to assist you.

Troy Borough strives to provide you with the safest and cleanest water for your use, a comprehensive backflow protection will help ensure we meet this objective.



111 North Main Street
Elmira, New York 14901
Tel: 607.733.4613
Fax: 607.734.0120
www.foorassocs.com

5 East Wellsboro Street
Mansfield, Pennsylvania 16933
Tel: 570.662.3667

January 10, 2025

Mr. Dan Close
Troy Borough Manager
49 Elmira, Street
Troy, PA 16947

*Re: Addition to
Troy Borough Wastewater Treatment Plant
Troy, Pa.
FA Job No. 4001*

Dear Dan,

We are pleased to provide this proposal for Architectural Services on the above referenced project.

The project consists of the designed addition to the existing Wastewater Treatment Plant Building as shown on the WWTP Expansion drawings dated 4-6-23, project no. 5666-021.

The scope of the Architectural Services shall consist of Revisions to the Construction Drawings to change the structure from a pole building structure to a structure using ICF exterior walls.

For the services outlined above we propose a lump sum (not to exceed) fee of \$2,200.

If this proposal meets with your acceptance, please sign below and return a copy via email, lfoor@foorassocs.com, to me. We look forward to working with you and Troy Borough. Should you have questions please contact me.

Very truly yours,
**Foor & Associates
Architects**

Larry R. Foor, AIA, LEED AP

Accepted By: Daniel Close Date: 01/10/2025
TROY BOROUGH

Title: Manager / CAO

Cc: Steven Rowe, Larson Design Group



111 North Main Street
Elmira, New York 14901
Tel: 607.733.4613
Fax: 607.734.0120
www.foorassocs.com

5 East Wellsboro Street
Mansfield, Pennsylvania 16933
Tel: 570.662.3667

February 1, 2025

Mr. Dan Close
Troy Borough Manager
49 Elmira Street
Troy, PA 16947

FOR PROFESSIONAL SERVICES

FA JOB NO. 4001

Re: Addition to
Troy Borough Wastewater
Troy, Pennsylvania

Fee: \$2,200

Revisions for ICF Walls:

Completed to Date: 100%	=	<u>\$ 2,200.00</u>
\$2,200 x 100%	Total Earned	
	AMOUNT DUE	\$ 2,200.00

Thank you.

Payable Within 30 Days

Please send all payments to the following address:

Foor & Associates, Architects
c/o Larry Foor
256 Londonshire Drive
Myrtle Beach, SC 29579

Thank you for your cooperation.



TASK ORDER 2024-02
PROFESSIONAL ENGINEERING
SCOPE OF SERVICES
FOR
SALE BARN RETAINING WALL DESIGN
TROY BOROUGH, BRADFORD COUNTY, PA

January 8th, 2025

Project Understanding

Troy Borough has requested that LDG provide an estimated cost and timeline to provide design services for the failing retaining wall located on the Troy Sale Barn property.

Based on our current understanding of the project scope, we propose the following design tasks:

Task 1 – Site Visit

- Structural Engineers shall make a site visit to assess site conditions and the existing retaining wall.

Task 2 – Design Services

- Perform design for new retaining wall.
- Prepare construction drawings. Drawings shall include basic specifications.
- Re-analyze retaining wall design, based on geotechnical information provided during construction, to confirm compliance.

Specific Exclusions

The following items are not included in the project scope and will not be completed unless authorized by the Borough. If the Borough requests a task that is specifically excluded, LDG will develop a detailed scope and fee to be approved prior to proceeding.

- Geotechnical borings/evaluations: No geotechnical investigation has performed at the time of this proposal. Assumptions will be made for design purposes. If a geotechnical investigation is performed during construction, the Structural Engineer shall re-analyze retaining wall design based on new information.
- Local road work permits – Borough staff will coordinate, if necessary.

Larson Design Group

1 West Market Street, Suite 301, Corning, NY 14830
607.936.7076 | larsondesigngroup.com



- Environmental permits, reviews.
- Revisions to the design, due to the presence of concealed existing conditions, are specifically excluded, including but not limited to unmarked buried utilities or contaminated soil.
- Stormwater Pollution Prevention Plan related to construction activities. It is assumed the project can be designed and constructed with less than one acre of soil disturbance. Best management practices for soil disturbance shall be implemented by the Contractor as necessary.
- LDG cannot be responsible for any issues or delays relative to the responsiveness of the Borough and/or Agency review processes.
- Easements or additional property rights are not anticipated for this project.
- Bidding and Construction administration services are excluded.
- A project manual (front end specifications) is excluded.

Anticipated Timeframe

Assuming a start date in January 2025, Larson Design Group anticipates performing the above noted Scope of Services by February 28th, 2025.

Project Fee

LDG proposes to perform Tasks 1-2 for a Cost Plus to a Maximum fee of **\$11,000.00** including expenses.

5. Payments to Consultant

A. The Borough shall pay the Consultant for services rendered as follows:

- Hourly as provided in the 2024-2025 Retainer Agreement Troy Borough and Larson Design Group; or
- ~~Lump Sum; or~~
- Other: Not to Exceed \$11,000.00.

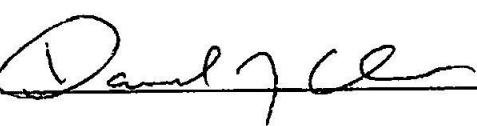
6. Other Modifications to Agreement:

(Supplement or modify Agreement and Attachments, if appropriate.)

Terms and Conditions: Execution of this Task Order by the Borough and the Consultant shall make it subject to the terms and conditions of the Agreement (as modified above), which Agreement is incorporated by this reference. Consultant is authorized to begin performance upon its receipt of a copy of this Task Order signed by the Borough.

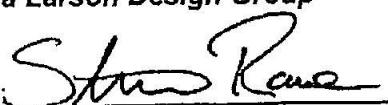
CLIENT:
Troy Borough

By:


Dan Close, Borough Manager
Name, Title

CONSULTANT:
LDG Engineers and Architects, P.C.
dba Larson Design Group

By:


Steven Rowe, P.E., Associate Project Manager
Name, Title

This Is Task Order No. 2024-02

Consisting of 2 pages.

TASK ORDER

Task Order

The Borough and CONSULTANT agree as follows:

1. Specific Project

A. Title: Troy Borough Sale Barn Retaining Wall Design

B. Description: Refer to attached Scope of Services document dated 12/20/2024

2. Services of Consultant:

Refer to attached Scope of Services document dated 12/20/2024

3. Owner's Responsibilities:

Refer to attached Scope of Services document dated 12/20/2024

4. Estimated Times for Rendering Services

Phase	Estimated Completion Date
Troy Borough Sale Barn Retaining Wall Design	February 28, 2025

Will Hawrylo
477 Canton Street
Troy PA 16947

Troy Borough
49 Elmira Street
Troy, PA 16947

RE: Room Tax Grant Application- Letter of Sponsorship

January 8, 2025

Dear Dan Close and The Troy Borough Council,

I would like to take this time to thank both Borough Manager, Dan Close and the Troy Borough Council for helping the Troy Chamber of Commerce with sponsoring the chamber for the 2024 Room Tax Grant. Thank you for taking the time to gather the necessary documents needed for the grant and for approving the sponsorship. The Chamber was awarded \$3,000.00 towards the Troy brochure. Over the next several months the businesses in the Troy Chamber of Commerce will be putting together the brochure. We don't have a timeframe yet as to when the printing and distribution of the brochures will take place.

Thank you for your support,



Will Hawrylo

dotCode: _____

MUNICIPAL RESOLUTION NO. 01-36-2025
AKA 2025-01

WHEREAS the Pennsylvania Department of Transportation and TROY BOROUGH
Municipality Name
have agreed to use the dotGrants on-line reporting system to file the required Liquid Fuels forms
annually; including but not limited to the MS-965, MS-329 and MS-999 forms.

NOW THEREFORE BE IT RESOLVED

1. that the Legislative Body of this Municipality enters into and agrees to the requirements and obligations of this on-line reporting program;
2. that the Legislative Body hereby designates the following persons and any Officers holding the following titles/positions

<u>MANAGER</u>	<u>DANIEL J CLOSE</u>	
<i>Title</i>	<i>Typed Name</i>	<i>Signature</i>

<u>ADMIN AST/AST MANAGER</u>	<u>TINA RANDALL</u>	
<i>Title</i>	<i>Typed Name</i>	<i>Signature</i>

to execute and provide all information necessary for the completion of said application, and to execute all documents necessary to effect such an agreement, including but not limited to, an Electronic Access Licensing Agreement (EALA) on behalf of the Municipality.

Passed this 30TH day of JANUARY, 20 25.

LEGISLATIVE BODY

(Typed Name)
JASON HODLOFSKI, PRESIDENT
Timothy Bruce, Councilman
David Blair Councilman
Steve Lambert, Councilman
John Raub, Councilman
John Davis, Councilman
Christopher O'Connor, Councilman

I certify that the foregoing is a true and correct copy of the Resolution as finally adopted at a meeting of the Legislative Body held on the 30TH day of JANUARY, 20 25.

IN WITNESS WHEREOF, I hereunto set my hand on this 30 day of JANUARY, 20 25.

(SEAL)

Daniel J Close
(Signature of Municipal Secretary/Clerk)

INSTRUCTIONS FOR RESOLUTION FORM

- (A) The Legislative Body of the Municipality must adopt the resolution or one that will have the same effect. This form may be filled in or the adopted Resolution may be typed on municipal letterhead, filling in the name of the municipality, the Legislative Body (e.g. Board of Selectmen), and the names and titles of the Authorized users of the dotGrants on-line reporting system.
- (B) The titles and names mentioned under Item #2 must be the same as the names entered on the Electronic Access Licensing Agreement (EALA).
- (C) Following formal adoption, the Resolution must be signed by a majority of the legislative body. In all cases the Clerk must sign and provide a seal. This form must be sent back to the Department of Transportation as part of a complete application.
- (D) A copy of the form should be placed in your file.

INSTRUCTIONS FOR RESOLUTION FORM

- (A) The Legislative Body of the Municipality must adopt the resolution or one that will have the same effect. This form may be filled in or the adopted Resolution may be typed on municipal letterhead, filling in the name of the municipality, the Legislative Body (e.g. Board of Selectmen), and the names and titles of the Authorized users of the dotGrants on-line reporting system.
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- (D) A copy of the form should be placed in your file.

Dan Close

From: TINA RANDALL
Sent: Wednesday, January 22, 2025 12:59 PM
To: Dan Close
Subject: FW: Missing Speed Limit Signs
Attachments: Approved Sign Manufacturers.pdf; Regulations on Sign Intallations.pdf; Speed Limit sign.pdf; 08-SR 6 Sign Locations.pdf; Borough Sign-Work Return Form.doc

From: Squires, Thomas J. ((Traffic Unit)) <tsquires@pa.gov>
Sent: Wednesday, January 22, 2025 12:57 PM
To: TINA RANDALL <admin@troyborough.com>
Cc: Orndorf, David <dorndorf@pa.gov>
Subject: Missing Speed Limit Signs

Dear Tina Randall,

This email is a follow up to the phone conversation that was held with PennDOT's District 3 Traffic Control Specialist, Dave Orndorf. As discussed, Publication 212, Official Traffic Control Devices, § 212.5 (b)(1)(v)(B) states that municipalities shall be responsible for the installation of speed limit signing for speed limits of 35 miles per hour or less. Therefore, since there are currently missing 25 mph speed limit signs on State Route (S.R.) 6 in Troy Borough, it is the borough's responsibility to purchase, erect, and maintain the signs necessary to make the speed limit legal and enforceable.

Attached to this email, is a sketch showing the approved sign locations, a copy of the regulations and specifications governing the use of these signs, a list of state approved sign manufacturers where the signs must be purchased, and a form to be filled out and returned to this office once the signing is completed. If there are any questions about the placement or installation of the speed limit signs, please contact Dave Orndorf at 570-368-4367.

Thank you for your cooperation on this matter. Should you require any additional information, please contact me at 570.368.4210.

To learn more about the Pennsylvania Department of Transportation, visit www.penndot.gov. Feel free to visit our PennDOT Facebook page at <https://www.facebook.com/PennsylvaniaDepartmentofTransportation/>, follow us on Twitter at <https://twitter.com/penndotnews>, and like us on Instagram at <https://www.instagram.com/pennsylvaniadot/>.

Respectfully,

Thomas J. Squires | Traffic Control Specialist Supervisor - Safety & Studies
PA Department of Transportation
Engineering District 3-0 | Traffic Unit
715 Jordan Avenue | Montoursville, PA 17754
Phone: 570-368-4210 | tsquires@pa.gov
www.penndot.gov

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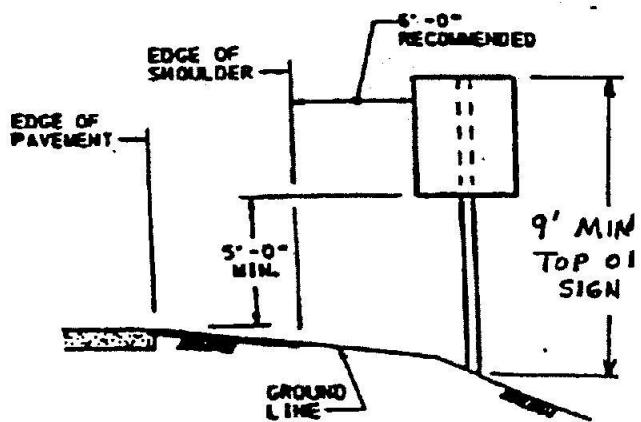
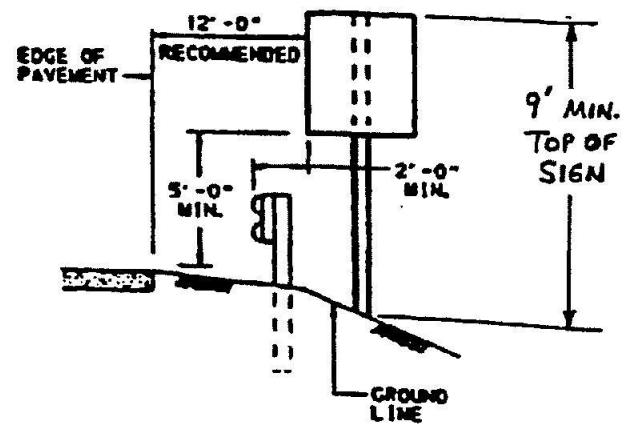
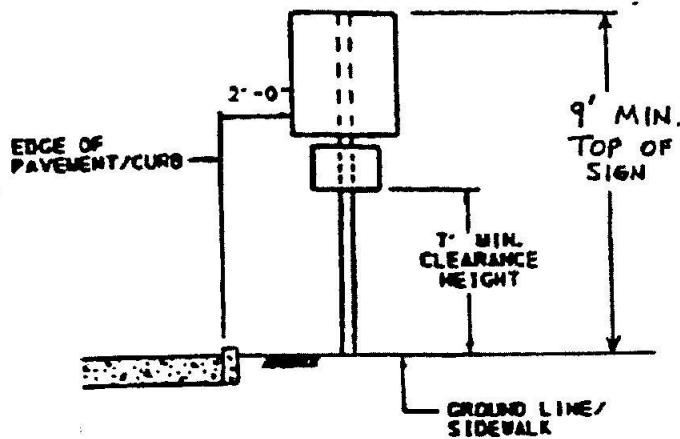
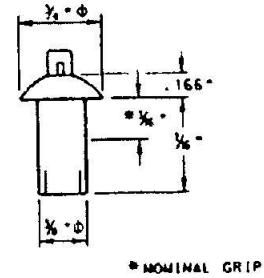
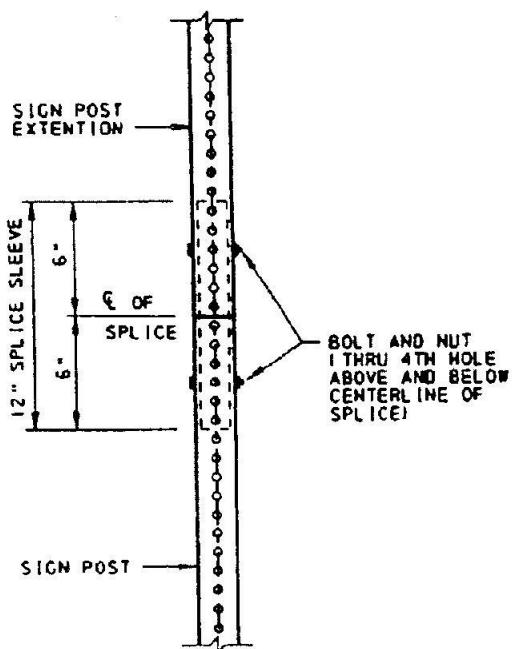
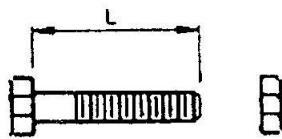


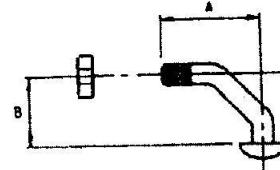
FIGURE 5-2 SIGN HEIGHT AND LATERAL CLEARANCE



$\frac{3}{8}$ " DRIVE RIVET
CADMIUM PLATED STEEL



SIGN POST SIZE	DIMENSION L
1.75"	
2.0"	3"
2.25"	
2.50"	3 1/2"

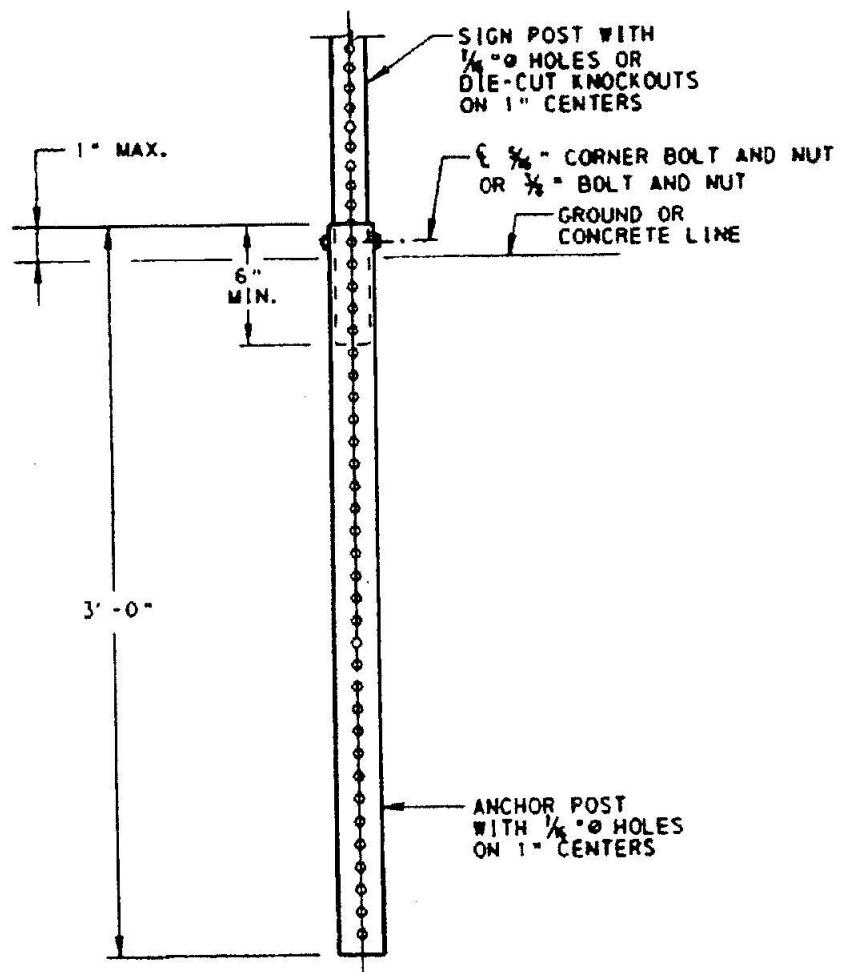


SIGN POST SIZE	DIMENSION	
	A	B
1.75"		
2.0"	1 15/32"	3/32"
2.25"	1 1/4"	1 1/8"
2.50"		

$\frac{3}{8}$ " BOLTS & NUTS
CADMIUM PLATED STEEL

$\frac{5}{16}$ " CORNER BOLTS & NUTS
CADMIUM PLATED STEEL

FIGURE 6-20 STEEL SQUARE POSTS
GENERAL DETAILS
SYSTEMS A, B, & C



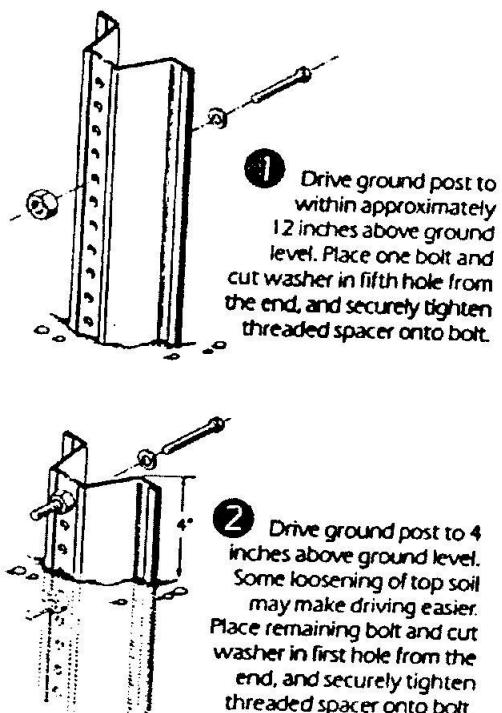
**FIGURE 6-12 STEEL SQUARE POSTS
SYSTEM A
INSTALLATION DETAILS**

THE LAP SPLICE™ U-CHANNEL BREAKAWAY SYSTEM

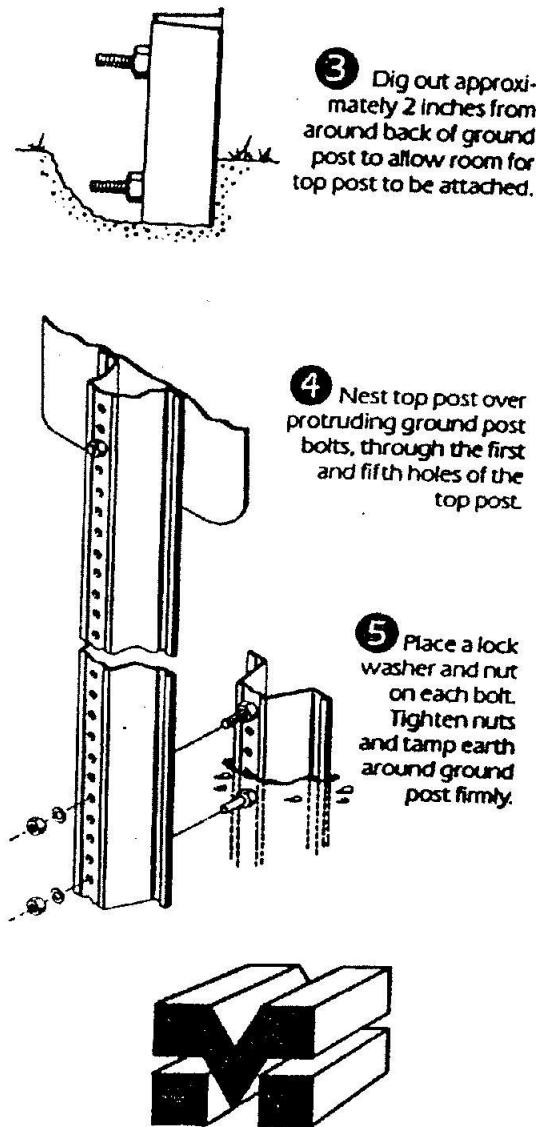
Patent Pending

Installation

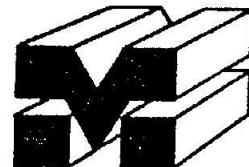
The LAP SPLICE system consists of four washers and two specially designed Grade 9 bolts, nuts and threaded spacers. This system is FHWA approved only when used to lap splice Marion Steel RIB-BAK® u-channel sign and ground posts.



- 1 Drive ground post to within approximately 12 inches above ground level. Place one bolt and cut washer in fifth hole from the end, and securely tighten threaded spacer onto bolt.
- 2 Drive ground post to 4 inches above ground level. Some loosening of top soil may make driving easier. Place remaining bolt and cut washer in first hole from the end, and securely tighten threaded spacer onto bolt.



- 3 Dig out approximately 2 inches from around back of ground post to allow room for top post to be attached.
- 4 Nest top post over protruding ground post bolts, through the first and fifth holes of the top post.
- 5 Place a lock washer and nut on each bolt. Tighten nuts and tamp earth around ground post firmly.



MARION STEEL CO.

912 Cheney Avenue
Marion, Ohio 43302
614/383-4011

MARION STEEL CO.

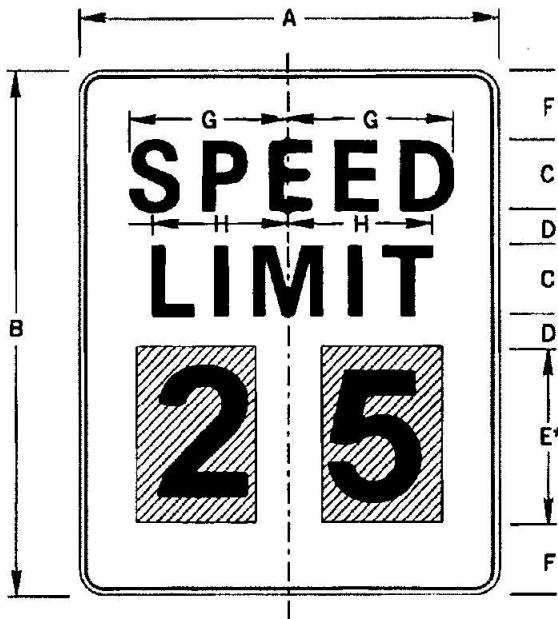
R2-1

SPEED LIMIT SIGN

The Speed Limit Sign (R2-1) shall be authorized for use to display the maximum legal speed limit on a highway. When used as a variable speed limit sign, speed display module(s) may be attached to the sign or inserted through cut-outs in the sign substrate.

The R2-1 Sign shall be placed at intervals as specified in Department regulations. The standard size signs shall be as follows:

- (1) 24" x 30". All single lane conventional highways having any speed limit.
- (2) 30" x 36". Multi-lane conventional highways regardless of speed limit.
- (3) 48" x 60". Expressways and freeways.



DIMENSIONS - IN									
SIGN SIZE A x B	C	D	E	F	G	H	MAR- GIN	BOR- DER	BLANK STD.
24" x 30"	4E	2	10E	4	9.6	7.3	0.4	0.6	B5-3024
30" x 36"	5E	2	12E	5	12	9.1	0.6	0.8	B5-3630
48" x 60"	8E	6	20E	6	19.1	14.6	0.8	1.2	B5-6048

* OPTICALLY SPACE NUMERALS ABOUT VERTICAL C

COLOR:

LEGEND AND BORDER:
BLACK (NON-REFLECTORIZED)

BACKGROUND:
WHITE (REFLECTORIZED)

APPROVED FOR THE SECRETARY OF TRANSPORTATION

By : *John C. Rose* Date : 02-29-12
Chief, Traffic Engineering and Permits Section
Bureau of Maintenance and Operations

Subject: Speed Limit Signs
County: Bradford
Municipality: Troy Borough
Route(s): S.R. 6
Sign(s): R2-1

All signs erected along a State highway must conform to the Department of Transportation's latest signing standards and must be erected on yielding or breakaway type posts. All signs and posts must be manufactured by a Department approved manufacturer. A list of approved sign manufacturers is attached.

The responsibility for the location and prevention of damage to underground utilities rests with party given approval to erect the signs. This is in accordance with Act No. 287 enacted by the General Assembly of the Commonwealth of Pennsylvania and approved by the Governor on December 10, 1974. Therefore, three working days prior to installing any anchor posts, the installer must contact the One-Call System, Inc. at 800-242-1776.

1. Signs should be erected so that they do not obscure each other or are hidden from view by other roadside objects.
2. Signs should be individually erected on separate posts.
3. Normally signs should be erected six feet from the edge of the shoulder to the nearest edge of the sign, space permitting. In curbed areas, a distance of two feet from the face of the curb to the edge of sign is desirable; however, one foot is permissible where sidewalk width is limited or where existing poles are closer to the curb in urban areas.
4. Signs erected in rural areas shall be mounted at a height of at least five feet, measured from the bottom of the sign to the nearest edge of pavement. In business, commercial and residential areas where parking and/or pedestrian movement is likely or where there are other obstructions to view, the clearance from the ground surface to the bottom of the sign shall be at least seven feet.
5. When a sign is not protected by a crash-worthy barrier, e.g. guiderail, use posts of sufficient length so that the top of the sign is a minimum of nine feet above the ground surface. This height requirement helps to ensure that the top of the sign does not penetrate the windshield of an errant vehicle.

Please complete the following and return to: Department of Transportation, Montoursville, PA 17754 - Attention: District Traffic Engineer

1. Name of Sign Manufacturer: _____
2. Manufacturer's Approval Number: _____
3. Date Sign(s) Were Installed: _____

Upon receipt of this information, a field review will be conducted.

Borough of Troy
49 Elmira St.
Troy, PA 16947
(570) 297-2966

Jan 22, 2025

DEP North-Central Office
Attn: Steve Puzio/Paige Bowers
208 W. Third St, Suite 101
Williamsport, PA 17701

Re: 5 Day Letter for Event 1-17--25

To Whom It May Concern::

On Jan. 17, 2025, Troy Borough received a call regarding a sewer overflow from the manhole in the area of 337 Canton St on the northbound side of the road. Borough employees assembled the tools needed and reported to the scene with the jetting unit to release the plug causing the overflow. Employees estimated the overflow to be about 500 gallons by the time the line pressure was released enough to keep the effluent contained in the manhole. The overflow was cleaned up by Troy Borough employees by jetting it back into a manhole of the system. The manhole was then monitored over the weekend. On Saturday, it was found that the line was still not clearing effectively. Bly Sewer Maintenance was called to pump the manhole so that it remained within its limits. Sheesley's Sewer Service was called with their professional jetting equipment to clear the line. Bly's kept the flow within the system while awaiting the arrival of Sheesley's Sewer Service. Upon their arrival, Sheesley's went immediately to work to clear what our jetting unit was not able to complete. Sheesley's was able to clear the line of bricks that had fallen from the manhole into the system causing the backup. The manhole at that unit needs replaced. Solid Ground Services was called to evaluate the job of replacing or repairing the manhole. PennDot is currently requesting that the repair/replacement of the manhole wait until April 1st when hot patch asphalt would be available. To place a steel plate over the patch would create an issue with winter plowing, etc.

Sincerely,

Daniel J. Close, Manager/CAO

Cc: file

BRIDGE GRANTS

INCOME DATE	INCOME AMT	CHECK #/ACH #	PART #	INVOICE #	EXPENSE DATE	CHECK #
2/8/2023	957.13	3005516060	PART 1	INV # 1	2/9/2023	22716
2/8/2023	957.13	3005516060	PART 4	INV # 1	2/9/2023	22717
3/8/2023	5679.28	3005560822	PART 1	INV # 2	3/9/2023	22777
3/8/2023	5362.13	3005560822	PART 4	INV #2	3/9/2023	22776
3/30/2023	3180.42	3005590395	PART 1	INV # 3	3/31/2023	22808
3/30/2023	2386.72	3005590395	PART 4	INV #3	3/31/2023	22807
5/3/2023	2020.29	3005649954	PART 1	INV #4	5/4/2023	22878
5/3/2023	537.99	3005649954	PART 4	INV #4	5/4/2023	22879
6/7/2023	11966.5	3005700547	PART 1	INV #5	6/7/2023	22953
6/7/2023	1886.62	3005700547	PART 4	INV #5	6/7/2023	22954
7/13/2023	8986.25	3005744363	PART 1	INV #6	7/13/2023	23006
7/13/2023	17603.42	3005744363	PART 4	INV #6	7/13/2023	23007
8/16/2023	11675.06	3005797806	PART 1	INV #8	8/17/2023	23089
8/16/2023	9243.08	3005797806	PART 4	INV#8	8/17/2023	23090
9/18/2023	5343.15	3005846948	PART 1	INV #9	9/22/2023	23149
9/18/2023	6055.97	3005846948	PART 4	INV#9	9/22/2023	23150
10/18/2023	4586.12	3005891887	PART 1	INV #10	10/18/2023	23204
10/18/2023	4461.97	3005891887	PART 4	INV#10	10/18/2023	23203
11/6/2023	6181.08	3005922222	PART 4	INV#11	11/6/2023	23245
11/6/2023	3890.23	3005922222	PART 1	INV#10 - ?	11/6/2023	23246
12/4/2023	7314.15	3005959397	PART 1	INV #12	12/7/2023	23295
12/4/2023	5985.09	3005959397	PART 4	INV#12	12/7/2023	23296
2023 totals	126259.78					
1/10/2024	7655.2	3006004495	PART 1	INV # 13	1/11/2024	23366
1/10/2024	11827.74	3006004495	PART 4	INV # 13	1/11/2024	23367
2/7/2024	9934.22	3006041128	PART 1	INV # 13	2/7/2024	23422
2/7/2024	5786.2	3006041128	PART 4	INV # 13	2/7/2024	23423
3/13/2024	22118.32	3006093432	PART 1	INV # 14	3/13/2024	23487
3/13/2024	19365.25	3006093432	PART 4	INV # 14	3/13/2024	23486
4/10/2024	7428.37	3006130684	PART 1	INV # 15	4/10/2024	23524
4/10/2024	15561.57	3006130684	PART 4	INV # 15	4/10/2024	23525
5/1/2024	13799.01	3006161997	PART 1	INV #17	5/2/2024	23566

5/1/2024	9542.55	3006161997	PART 4	INV #17	5/2/2024	23565
6/17/2024	10739.94	3006266135	PART 1	INV #18	6/24/2024	23668
6/17/2024	6649.03	3006266135	PART 4	INV #18	6/24/2024	23669
7/16/2024	6556.89	3006299236	PART 1	INV #19	7/18/2024	23722
7/16/2024	6884.29	3006299236	PART 4	INV #19	7/18/2024	23723
8/7/2024	13109.26	3006327457	PART 1	INV # 19	8/8/2024	23770
8/7/2024	9731.62	3006327457	PART 4	INV # 20	8/8/2024	23771
9/12/2024	6551.9	3006369504	PART 1	INV #21	9/12/2024	23843
9/12/2024	10881.83	3006369504	PART 4	INV #21	9/12/2024	23844
10/10/2024	3672.55	3006415231	PART 1	INV # 22	10/10/2024	23900
10/17/2024	2676.21	3006425254	PART 4	INV # 21	10/18/2024	23909
11/21/2024	35421.75	3006468534	PART 1	INV # 23	11/25/2024	23977
11/21/2024	27365.86	3006468534	PART 4	INV # 23	11/25/2024	23976
12/3/2024	5453	3006489901	PART 1	INV # 24	12/4/2024	23990
12/3/2024	14366.44	3006489901	PART 4	INV # 24	12/4/2024	23991
TOTAL	283079					

2025

INCOME DATE	INCOME AMT	CHECK #/ACH #	PART #	INVOICE #	EXPENSE DATE	CHECK #
1/15/2025	2249.23	3006539564	PART 4	INV #25	1/17/2025	24078
1/15/2025	1600.71	3006539564	PART 1	INV #25	1/17/2025	24079
TOTAL 2025	3849.94					

OVERALL TOTAL **413188.72**