

# TROY BOROUGH COUNCIL

## MEETING MINUTES

June 27, 2024

Attendance: David Blair, Jason Hodlofski, John Raub, John Davis, Chris O'Connor, Timothy Bruce

Also: Dan Close

06/27/24

3:30 pm

TROY SALE BARN 50 BALLARD ST.

Call to Order: Jason Hodlofski, President

Flag Salute

### 1. Minutes Approval

- May 30, 2024

minutes were approved by a unanimous voice vote following motion to approve by Timothy Bruce and seconded by John Raub.

### 2. Paid Bills 03/28/24 – 04/23/24

- General ledger \$129,979.57
- HWY AID \$ 1,114.93

David Blair made a motion to approve bills paid (attached). The motion was seconded by John Davis and passed by a unanimous voice vote

### 3. President / Managers Report

#### General Government

- Chlorine Cost Increase

Manager informed council that there was another price increase for chlorine.

- Police Pension Ordinance & Plan Amendment

The Pension Ordinance and Plan Amendment (Attached), correcting a clerical error passed by unanimous voice vote following a motion to approve by Timothy Bruce and seconded by John Davis.

- East Main Street Paving Bid

Bids submitted for the East Main Street milling and paving project were opened and read aloud (Attached). Chris O'Connor made a motion allowing the Manager to do all things necessary to award the bid to the lowest bidder once all bonds and insurance have been reviewed and approved. The motion was seconded by John Raub and passed by a unanimous voice vote.

- Case Funding Request

Three projects approved by the Case Advisory Committee (Attached), were submitted for funding release. David Blair made a motion to release the requested funds to the requestors. The motion was seconded by John Davis and passed by unanimous voice vote.

Sewer Dept.

- WWTP Expansion Bids / Penn-Bid (no bids were received)

Water Dept.

- Plant Floor Project – The Manager noted that the emergency replacement of the floor system was under way. The old floor has been totally removed at this point.
- Water Terminations Scheduled – The Manager reported that 11 water terminations have been scheduled due to lack of payment. The terminations total \$3,612.41

Respectfully Submitted

Daniel J. Close / Manager / CAO

**TROY BOROUGH**  
**Bank Account Register**

GENERAL FUND CHECKING  
May 30, 2024 - June 24, 2024

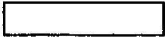
Date	Reference	Payee ID	Description	Checks/ Payments
06/04/24	23619	LBW	L/B WATER SERVICE INC	906.25
06/04/24	23620	SGS	SOLID GROUND SERVICES, INC.	3,701.17
06/04/24	23621	BSC	BRADCO SUPPLY CO.	330.00
06/04/24	23622	GPU	PENELEC	48.02
06/04/24	23623	GPU	PENELEC	1,434.52
06/04/24	23624	GPU	PENELEC	1,396.04
06/04/24	23625	GPU	PENELEC	36.20
06/04/24	23626	GPU	PENELEC	25.02
06/04/24	23627	GPU	PENELEC	94.49
06/04/24	23628	SCT	SCT COMPUTERS	419.80
06/04/24	23629	SCT	SCT COMPUTERS	25.00
06/04/24	23630	VER	VERIZON WIRELESS	169.25
06/04/24	23631	GPU	PENELEC	1,203.86
06/04/24	23632	SCT	SCT COMPUTERS	87.50
06/04/24	23633	UNI	UNIFIRST CORPORATION	52.47
06/04/24	23634	SEL	SELECTIVE INSURANCE	3,376.25
06/04/24	23635	OSC	OSCOLUWA ENGINE & HOSE CO., INC.	9,512.50
06/04/24	23636	FAIR	PACE ANALYTICAL SERVICES, LLC	326.10
06/04/24	23637	DWP	DON WHITE PAYROLL SERVICES	7,151.13
06/04/24	23638	SBI	SNYDER BROTHERS INC.	416.18
06/07/24	23639	GPU	PENELEC	174.72
06/07/24	23640	FAIR	PACE ANALYTICAL SERVICES, LLC	682.00
06/07/24	23641	DANDY	DANDY MINI MARTS, INC.	264.30
06/07/24	23642	DAI	THE DAILY REVIEW	476.40
06/07/24	23643	UNI	UNIFIRST CORPORATION	52.47
06/07/24	23644	DIV	DIVERSIFIED TECHNOLOGY, CORP.	675.00
06/07/24	23645	DWP	DON WHITE PAYROLL SERVICES	8,914.26
06/07/24	23646	NAPA	NAPA AUTO PARTS OF WYSOX	305.24
06/07/24	23647	JUD	JUDSON'S INC.	100.00
06/07/24	23648	FAIR	PACE ANALYTICAL SERVICES, LLC	326.10
06/13/24	23649	GPU	PENELEC	2,163.78
06/13/24	23650	FRO	FRONTIER COMMUNICATIONS	149.50
06/13/24	23651	EMP	EMPIRE ACCESS	39.38
06/13/24	23652	EMP	EMPIRE ACCESS	79.38
06/13/24	23653	PA1	PENNSYLVANIA ONE CALL SYSTEM, INC.	10.75
06/13/24	23654	BEN	PENNSYLVANIA MUNIC. HEALTH INS. COOP	8,820.84
06/13/24	23655	UGI	UGI UTILITIES, INC	44.14
06/13/24	23656	UGI	UGI UTILITIES, INC	56.00
06/13/24	23657	UGI	UGI UTILITIES, INC	47.37
06/13/24	23658	UNI	UNIFIRST CORPORATION	52.47
06/13/24	23659	YCG	YCG, INC	78.50
06/13/24	23660	FAIR	PACE ANALYTICAL SERVICES, LLC	138.20
06/13/24	23661	QUI	QUILL CORPORATION	164.69
06/13/24	23662	DWP	DON WHITE PAYROLL SERVICES	6,820.58
06/24/24	23663	D3W	D3 WEB DESIGN	45.00
06/24/24	23664	UNI	UNIFIRST CORPORATION	52.47
06/24/24	23665	AND	S. ANDRULONIS ENTERPRISES, LLC	799.54
06/24/24	23666	DAI	THE DAILY REVIEW	220.00

**TROY BOROUGH**  
**Bank Account Register**

GENERAL FUND CHECKING

May 30, 2024 - June 24, 2024

Date	Reference	Payee ID	Description	Checks/ Payments
06/24/24	23667	DAI	THE DAILY REVIEW	194.20
06/24/24	23668	STIF	STIFFLER, MCGRAW & ASSOCIATES, INC.	10,739.94
06/24/24	23669	STIF	STIFFLER, MCGRAW & ASSOCIATES, INC.	6,649.03
06/24/24	23670	DWP	DON WHITE PAYROLL SERVICES	7,120.93
06/24/24	23671	LBW	L/B WATER SERVICE INC	36.00
06/24/24	23672	NTS	NORTHERN TIER SOLID WASTE	118.00
06/24/24	23673	SEL	SELECTIVE INSURANCE	7,944.00
06/24/24	23674	UNI	UNIFIRST CORPORATION	52.47
06/24/24	23675	GJGC	GREGORY S JONES GENERAL CONTRACTING	29,784.00
06/24/24	23676	CCARD	CARDMEMBER SERVICES	3,694.05
06/24/24	23677	FAIR	PACE ANALYTICAL SERVICES, LLC	652.20
06/24/24	23678	HOO	HOOVER HARDWARE	529.92
<b>Totals</b>				<b>129,979.57</b>



**TROY BOROUGH**  
**Bank Account Register**

HIGHWAY AID CHECKING  
May 30, 2024 - June 24, 2024

Date	Reference	Payee ID	Description	Checks/ Payments
06/24/24	1242	AND	S. ANDRULONIS ENTERPRISES, LLC	1,114.93
Totals				1,114.93



2801 Post Oak Blvd., Suite 600  
Houston, TX 77056  
Tel 713.960.9111

March 15, 2024

Dear Customer:

Effective immediately, or as permissible by contract, Westlake is announcing a price increase for Chlorine (sold independently or as part of an ECU) by US\$ 45 per short ton in the United States, and C\$ 65 per metric ton in Canada. This increase is necessitated by a tightening supply/demand balance of chlorine in addition to increased logistics costs.

Standard lead time for all chlorine rail shipments is 21 days.

If you have any questions regarding this price change, please contact your sales professional. Westlake values the opportunity to supply your Chlorine requirements, and will strive to earn your business every day.

Sincerely,

A handwritten signature in cursive script that reads 'David Kokowsky' followed by a small 'es'.

David Kokowsky  
Director, Commercial Chlor-Alkali

ORDINANCE NO. \_\_\_\_\_

**TROY BOROUGH  
BRADFORD COUNTY, PENNSYLVANIA**

**BE IT ORDAINED AND ENACTED** and it is hereby **ORDAINED AND ENACTED** by the Borough Council of the Borough of Troy, Bradford County, Pennsylvania as follows:

**WHEREAS**, the Borough of Troy maintains and administers a pension plan for its police employees; and

**WHEREAS**, a previous amendment of the pension plan prepared by the Borough's actuary contained a clerical error stating that the mandatory contribution to the Plan was to be 8.00% of the participant's compensation when the contribution has always been historically 5.00% of the participant's compensation; and

**WHEREAS**, The Borough Council desires to approve Amendment # 4 to the police pension plan to correct this error;

**NOW THEREFORE**, be it **ORDAINED AND ENACTED**, and it is hereby **ORDAINED**, by the Borough Council of the Borough of Troy the \_\_\_\_ day of June 2024 as follows:

Amendment #4, attached hereto and incorporated herein by reference shall be and is hereby approved by the Borough Council.

**SO ORDAINED**, by the Borough Council of the Borough of Troy this \_\_\_\_ day of June, 2024.

**TROY BOROUGH COUNCIL**

\_\_\_\_\_  
Borough Council President

**ATTEST:**

\_\_\_\_\_  
Borough Manager

**AMENDMENT #4  
TO THE  
BOROUGH OF TROY POLICE PENSION PLAN**

As authorized by Section 9.2 of Borough of Troy Police Pension Plan ("Plan") as amended and restated effective January 1, 2008, the employer, Borough of Troy, hereby amends the Plan in the following manner:

**FIRST: Previous Error**

Sections 6.2 (a) was previously amended, and by way of clerical error the mandatory contribution to the Plan was stated to be 8.00% of the participant's compensation. This was an obvious clerical error, as the contribution has always historically been 5.00% of the participant's compensation and this amendment is made to correct that error.

**SECOND: Mandatory Employee Contributions**

Sections 6.2 (a) is amended to clarify that participant's mandatory contribution shall be 5.00% of the participant's compensation. As amended, Section 6.2 (a) shall read as follows:

- (a) Mandatory Contribution Amount- As a condition of participation in this plan, each active participant must contribute, on an after-tax basis, a percentage of his compensation as established each year. In general, this mandatory contribution shall be 5.00% of the participant's compensation.

The employer may reduce or eliminate the contribution required provided any reduction or elimination of contributions is authorized on an annual basis by an ordinance or resolution by the employer.

**THIRD: Effective Date**

This amendment is made effective as of January 1, 2008.

**FOURTH: Remaining Plan Provisions**

All other provisions of the Plan remain in full force and effect.

Executed this \_\_\_\_ day of June, 2024 by the duly authorized agent of Borough of Troy.

\_\_\_\_\_  
Title: \_\_\_\_\_

**Eugene Case  
&  
Eleanor Krise Case  
Advisory Committee Meeting**

06/07/24

Troy Borough Office  
49 Elmira Street  
Troy, Pa.

**Attendance**

Members: Preston Edsell, Traci Gilliland, Carol Lane  
Others; Dan Close (Borough Manager)

**Projects Submitted:**

**Troy Study Club:** \$288.00 requested for spring & summer flowers and fall decorations for planters on the 2-bridges on Canton Street at intersection with Redington & Railroad. Traci Gilliland made a motion to approve. The motion was seconded by Preston Edsell and passed by unanimous voice vote.

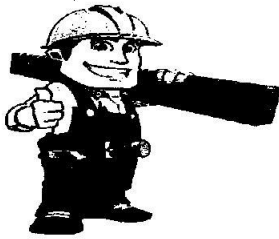
**Troy Rotary Club:** \$2,549.97 requested to plant 2 Northern Red Oak on Davison Green along Fenner Avenue and one Concolor Fir on Davison Green behind benches. After discussion it was noted that the class of 1963 would contribute \$350.00 toward the Fir. This would establish the project cost for Case at \$2,199.97. Traci Gilliland made a motion to approve the project. The motion was seconded by Carol Lane and passed by unanimous voice vote.

**Heritage Garden Club:** \$3,500.00 requested to purchase flowers for street pole planters, and new street planters along with soil and fertilizer. The request noted \$1,100.46 left from the previous year would be used. This established the request at \$ 2,399.54. Preston Edsell made a motion to approve. The motion was seconded by Traci Gilliland and passed by unanimous voice vote.

Respectfully Submitted

Daniel J. Close  
Manager / CAO





**Gregory S. Jones General Contracting**  
**4587 Route 6**  
**Troy, PA 16947**  
**607-742-3163**

**Scope of Work:**

- **Remove Chlorine Room, Counters and Cabinets**
- **Remove entire existing floor and floor system**
- **Remove Steel Support Post**
- **Clean up and Haul away all Debris**
- **Build new 2x4 pressure treated walls along both bearing walls in the basement**
- **Build and Install New Pressure Treated LVL Load Beam**
- **Set New Steel Load columns (3)**
- **Frame New Stair opening and 2x10pt. Floor System**
- **All Hangers nails and screws to be zinc or galvanized**
- **Install (nail and glue) 1/2" Pressure Treated plywood to Floor Joist**
- **Install (nail and glue) 1/2" plywood over the 1/2" Pressure treated plywood**
- **Build new Chlorine Room**
- **Make provisions and Install New Exhaust Fan**
- **Paint New Floor and Stairs**
- **Paint Chlorine Room**
- **Install New Countertops**
- **Clean up and Haul away all Debris**

## **Electrical**

- 1. Remove all electrical in basement ceiling/under floor decking by disconnecting from breakers and then removing all electrical devices, conduits, straps, etc..**
- 2. After new floor is established, install 8 porcelain lamp holders with regular LED screw in style bulbs in 2 rows, to be put on switch at top of stairs as is currently.**
- 3. Install one gfci receptacle at bottom of stairs in basement.**
- 4. Install wiring for exhaust fan in the chlorine room.**

**All Material shall be installed in a neat workmanship manner. Also, all trash created by work will be removed and the property will be left as good or better than it was found within reason.**

**Thank you for letting our Company quote this price of \$59,568.00 or fifty-nine thousand, five hundred and sixty-eight dollars. 50% down upon signing this contract of \$29,784.00 and 50% upon completion of project \$29,784.00.**

 **Gregory S Jones** JUNE, 13, 24 **date**

 **Troy Borough Manager** 6/12/24 **date**

Terminations Scheduled for July 8, 2024

Acct #	Name	Address	Past Due	Total Due	Amt. Pd	Remaining Due
			471.78	558.66		
			245.11	334.37		
			248.85	340.01		
			284.74	523.77		
			114.2	142.15		
			390.89	460.15		
			335.48	454.74		
			389.22	508.01		
			447.51	574.39		
			366.8	488.68		
			317.83	399.47		
			3612.41			

# BRIDGE GRANTS

INCOME DATE	INCOME AMT	CHECK #/ACH #	PART #	INVOICE #	EXPENSE DATE	CHECK #
1/10/2024	7655.2	3006004495	PART 1	INV # 13	1/11/2024	23366
1/10/2024	11827.74	3006004495	PART 4	INV # 13	1/11/2024	23367
2/7/2024	9934.22	3006041128	PART 1	INV # 13	2/7/2024	23422
2/7/2024	5786.2	3006041128	PART 4	INV # 13	2/7/2024	23423
3/13/2024	22118.32	3006093432	PART 1	INV # 14	3/13/2024	23487
3/13/2024	19365.25	3006093432	PART 4	INV # 14	3/13/2024	23486
4/10/2024	7428.37	3006130684	PART 1	INV # 15	4/10/2024	23524
4/10/2024	15561.57	3006130684	PART 4	INV # 15	4/10/2024	23525
5/1/2024	13799.01	3006161997	PART 1	INV #17	5/2/2024	23566
5/1/2024	9542.55	3006161997	PART 4	INV #17	5/2/2024	23565
6/17/2024	10739.94	3006266135	PART 1	INV #18	6/24/2024	23668
6/17/2024	6649.03	3006266135	PART 4	INV #18	6/24/2024	23669
TOTAL	140407.4					